



New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
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Chapter:	F	Fiscal	1-1-2011
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Issuance:	500	State Aid	

Purpose

1-1-2011

State-Aid is a checking account managed and operated by the Office of Accounting.

This account was established to provide immediate payment for services on behalf of CP&P clients only in situations in which:

1. Delay in payment could potentially prove detrimental to the welfare of the child; or
2. Procurement of vital statistics is needed from another state or country (example: moneys are needed to purchase a birth certificate from Guam).

Use of State-Aid

1-1-2011

The State-Aid account is used for situations where:

- A Local Office is unable to issue a payment directly from a Local Office account despite a justifiable reason to render payment. Example: The Local Office is not able to make a reasonable, worthy payment on behalf of a family in closed case status.
- A balance is due to a Resource due to an inaccurate or excessive recovery of an overpayment, whereby the reduced payment received by the Resource is causing him or her a financial hardship.
- A directive is issued from the CP&P Director regarding the need for an emergency payment pertaining to a CP&P client/family.

Limitation on State-Aid

1-1-2011

A check from the State-Aid account cannot exceed \$6,000.

NJS Processing**1-1-2011**

Checks issued from the State-Aid account will be posted to NJ SPIRIT via a "Journal Entry." Only designated Office of Accounting staff have the required security in NJS to access this window.